

ORGANIZATIONAL MEETING  
PUBLIC HEARING – VILLAGE BUDGET 2017-2018  
WEDNESDAY, APRIL 12, 2017  
7:00 P.M.

PRESENT: Mayor Kerr, Trustees Strickland, Ellis and Frederickson, Clerk/Treasurer Stockman, Code Enforcement Officer Gary Brecker and resident Kevin Duntley.

CALL TO ORDER: Mayor Kerr called the meeting to order at 7:00 P.M. and led in reciting the Pledge of Allegiance.

OATHS OF OFFICE: Mayor Kerr, Trustees Strickland and Frederickson, Clerk/Treasurer Stockman, SPW James E. Pryll, Jr., Asst. SPW Timothy E. Wilkey, Court Clerk and Deputy Village Clerk Ruth V. Bennett, Water and Sewer Plants Operator Stephen S. Smuda, Code Enforcement Officer Gary Brecker and Dog Control Officer Kathleen Hagner all signed Oaths of Office. Acting Village Justice Arnold Andolsek submitted an Oath of Office as required by NYS Office of Court Administration.

SUSPEND ORDER FOR BUDGET HEARING: Mayor Kerr suspended the normal order of business and opened the Public Hearing on the proposed 2017-18 Village Budget. Mayor Kerr opened the Public Hearing at 7:12 P.M.

PURPOSE: Mayor Kerr stated the purpose of this Public Hearing is to answer questions and hear comments on the proposed 2017-18 Village Budget.

COMMENTS: Clerk/Treasurer Stockman asked the Board to consider increasing the General Fund Election line (1450.1 and 1450.4) by \$150.00 - from \$850.00 to \$1,000.00 and decreasing the Contingent line (1990) by the same amount – from \$10,000.00 to \$9,850.00. The reason for the request is that the 50% chargeback by Cattaraugus County increased more than \$100.00 from last year and the stipend paid to the Election Inspectors increased from \$90.00 to \$125.00.

Mayor Kerr made some general comments on the line items that were either increased or decreased and the reasons for the changes.

CLOSE HEARING: Mayor Kerr closed the Public Hearing at 7:25 P.M.

ADOPT BUDGET: Trustee Ellis moved to approve increasing the Election expense line (1450.1 & 1450.4) by \$150.00 and decreasing the Contingent Fund line by \$150.00 (1990). Trustee Strickland seconded the motion. Carried.

Trustee Ellis moved to adopt the 2017-18 Village Budget as amended. Trustee Frederickson seconded the motion. Carried.

The 2017-18 Village Budget was adopted by the Board of Trustees of the Village of South Dayton on April 12, 2017 and a copy thereof is included with these minutes.

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Paula J. Stockman  
Clerk of the Board

KEVIN DUNTLEY: Asked if there's money in the budget to repair/replace sidewalks. Trustee Ellis showed Mr. Duntley the line item in the budget. There is \$4,000.00 in the newly adopted budget for sidewalk work.

DUNTLEY CONT'D: Asked about the progress in cleaning up Mill Street. Code Enforcement Officer Gary Brecker explained what he's done so far. There have been two residents that have been summoned to Court, but the Village is limited because there is no zoning in the Village.

Noted that he would like the Village to look into doing a dissolution study.

RESUME NORMAL ORDER OF BUSINESS:

Mayor Kerr resumed the normal order of business and provided the Board with copies of the organizational Resolutions to be adopted. The Resolutions introduced are as follows:

BE IT HEREBY RESOLVED BY THE BOARD OF TRUSTEES OF THE VILLAGE OF SOUTH DAYTON to allow the Treasurer to invest money not currently in use in savings accounts and certificates of deposit without Board approval in order to take advantage of interest gains to the Village budget and she shall be allowed to transfer funds from the accounts as needed within each fund.

ALSO BE IT FURTHER RESOLVED to set the value of fixed assets to be inventoried yearly at more than \$1,500.00. All other items are considered supplies or materials.

BE IT FURTHER RESOLVED to adopt the Procurement Plan and Emergency Response Plan currently in place after being reviewed by the Board of Trustees.

#### ADVANCE APPROVAL OF CLAIMS

WHEREAS, the Board of Trustees has determined to authorize payment in advance of audit of claims for public utility services, postage, freight and express charges, and

WHEREAS, all such claims shall be presented at the next regular meeting for audit, and

WHEREAS, the claimant and officer incurring or approving the same shall be jointly and severally liable for any amount disallowed by the Board of Trustees,

NOW, THEREFORE BE IT RESOLVED that the Board of Trustees authorizes payment in advance of claims for public utility services, postage, freight and express charges and all such claims shall be presented at the next regular meeting for audit and the claimant and officer incurring or approving the same shall be jointly and severally liable for any amount disallowed by the Board of Trustees.

#### MILEAGE ALLOWANCE

WHEREAS, the Board of Trustee has determined to pay a fixed rate for mileage as reimbursement to officers and employees of the Village who use their personal vehicles while performing their official duties on behalf of the Village,

NOW, THEREFORE BE IT RESOLVED that the Board of Trustees shall approve reimbursement to such officers and employees at the rate of \$.50 per mile.

RESOLUTIONS  
CONT'D:

ATTENDANCE AT SCHOOLS AND CONFERENCES

WHEREAS, there is to be held during the coming official year meetings, seminars, conferences and training schools for Village employees and elected officials, and

WHEREAS, it is determined by the Board of Trustees that attending by certain municipal officials and employees at one or more of these meetings, conferences or schools benefits the municipality,

NOW, THEREFORE BE IT RESOLVED that the employees and elected officials are hereby authorized to attend necessary schools, meetings, seminars and conferences.

Trustee Strickland moved to adopt all of the Organizational Resolutions. Trustee Ellis seconded the motion. Carried.

The Organizational Resolutions were adopted by the Board of Trustees of the Village of South Dayton on April 12, 2017.

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Paula J. Stockman  
Clerk of the Board

MAYOR'S  
APPOINTMENTS:

Mayor Kerr made the following appointments:

Village Clerk/Treasurer	Paula Stockman
Deputy Village Clerk	Ruth Bennett
Superintendent of Public Works	Jim Pryll

Other Appointments were:

Assistant SPW	Tim Wilkey
Water and Sewer Operator	Stephen Smuda
Code Enforcement Officer	Gary Brecker
Dog Control Officer	Kathleen Hagner
Village Attorney	Erich Weyand
Fair Housing Officer	Paula Stockman
Affirmative Action Officer	Paula Stockman
Deputy Mayor	Karen Strickland

Mayor Kerr also announced the following:

Board of Trustees regular meeting shall be the second Wednesday of each month.

Official Banks: Evans Bank and Cattaraugus County Bank

Official Newspaper: Jamestown Post Journal

Other Committee assignments were given to each Trustee in a bound folder. The information is on file in the Village Office.

VIOLENCE IN  
THE WORKPLACE  
POLICY:

Copies of the Violence in the Workplace Policy were given to the Board. Clerk Stockman noted that risk survey forms have been completed by all departments and a copy of the policy is posted on the bulletin Board in the Village Office.

Trustee Ellis moved to adopt this policy as presented. Trustee Frederickson seconded the motion Carried.

The Violence in the Workplace Policy was adopted by the Board of Trustees of the Village of South Dayton on April 12, 2017.

CODE REPORT: Code Enforcement Officer Gary Brecker told the Board that he is currently working on five cases in the Village and gave a brief report of each one. He also reviewed a site plan submitted by the Broadway Group on behalf of Dollar General. Two concerns have been identified to be addressed and the Broadway Group has agreed to make the recommended changes.

PUBLIC WORKS: The street sweeper is ready to go and brush pickup is ongoing.

MINUTES: Copies of the minutes from the last regular meeting (3/9/17) were given to the Board. No additions or corrections were noted and the minutes stand approved as given.

TREASURER'S REPORT: Copies of the Treasurer's Report were given to the Board. Fund balances were as of 3/31/17 and included:

GENERAL FUND:	<b>\$ 82,314.50</b>	
Checking		\$ 18,210.30
Music in the Park Checking		1,282.26
Savings		34,310.95
Equipment Savings		27,880.99
CD – Unclaimed Bail		500.00
Village Clerk Petty Cash		80.00
Court Clerk Petty Cash		50.00
SOLID WASTE:	<b>\$ 5,867.78</b>	
Checking		\$ 5,847.78
Petty Cash		20.00
WATER FUND:	<b>\$ 36,701.42</b>	
Checking		\$ 8,131.28
Water Savings		11,152.39
Water Debt		17,417.75
SEWER FUND:	<b>\$ 15,930.75</b>	
Checking		\$ 2,958.28
Sewer Savings		12,972.47
TRUST & AGENCY:	<b>\$ 0.00</b>	

Trustee Ellis moved to accept the Treasurer's Report as given. Trustee Strickland seconded the motion. Carried.

ABSTRACTS OF AUDITED VOUCHERS #11: Copies of the Abstracts of Audited Vouchers #11 were given to the Board. Bills presented for payment authorization included:

GENERAL FUND:	<b>\$ 3,699.87</b>
SOLID WASTE:	<b>\$ 281.58</b>
WATER FUND:	<b>\$ 1,940.82</b>
SEWER FUND:	<b>\$ 1,072.56</b>

Trustee Strickland moved to authorize the Treasurer to pay the bills presented on the Abstract of Audited Vouchers #11. Trustee Ellis seconded the motion. Carried.

CLERK'S  
REPORT:

The Village received a request from the National Rural Water Association, asking that the Village contact our Congressional Representatives and let them know how important the NRWA Programs are to municipalities. Trustee Strickland said she has already replied.

Gave the Board copies of the Justice Court Reports for February and March.

Received notice that the Village can expect to receive \$27,945.51 in CHIPS funding, \$4,984.71 for the Winter Recovery Apportionment and \$6,378.84 for the PAVE NY Program, for a total of \$39,309.06

TRUSTEE  
REPORTS:

Trustee Stoltenberg as reported by Trustee Strickland

Trustee Stoltenberg's efforts to reach an agreement with Abbey Matta have been successful and he expects to be opening a new car wash sometime in July.

Trustee Strickland

Letters for the Village sign – Carl Kerr has been responsible for any advertising on the Village signboard at the Pine Street end of the Village Park. He has been away for some time and Trustee Strickland has offered to assist with getting events posted on the sign.

Expects a reply from Nestle in the near future. She reached out to them and asked if they could help with the environmental cleanup of the property.

Asked about the Playground. Trustee Ellis still hasn't heard from the Youth Sports League.

Mark Burr from Gowanda said he'd help with the RESTORE NY Grant paperwork.

Trustee Ellis

Wants to invest some money into fixing the Playground. Mayor Kerr said he's hoping to use some of the money from the sale of the Pine Street lot for needed repairs to the playground.

MAYOR'S  
REPORT:

Thanked everyone for serving on the Board.

NEXT MEETING:

The next meeting will be Wednesday, May 10, 2017 at 7:00 P.M. in the Village Office.

ADJOURNMENT:

Trustee Ellis moved to adjourn this meeting. Trustee Strickland seconded the motion. Carried. The meeting adjourned at 9:30 P.M.

Respectfully submitted,

Paula J. Stockman  
Clerk of the Board